



NEW ZEALAND HOT ROD ASSOCIATION HAND BOOK

*All information published in this handbook is correct at the time of printing.
Any amendments will be advised to member clubs via the official NZHRA website
www.hotrod.org.nz; through Zone Directors and Member Clubs.*

VALID FROM: July 2024

CONTENTS	Page No.
Contacts	4
NZHRA Zone Map & Contacts	5
Introduction	6
• Beginnings	6
• A Brief History	7
• The Present and Future	8
• Vehicle Profile	8
• Events and Activities	9
• Vehicle Insurance	9
• Rodder Help List and Merchandise	9
NZHRA Administration & Personnel	10
• NZHRA Policies	10
• Constitution	10
• Office Administration	10
• NZHRA President	10
• Past President	10
• Executive Committee	11
• Executive Membership	12
• Area Stewards	12
• Area Steward Jurisdiction	13
NZHRA Annual General Meeting	14
• Annual General Meeting	14
• AGM Visitors	14
• Remits	14
• Life Membership	14
• RSH Award	15
• RSZ Award	15
• Release of Information	16
• Financial Year and Adoption of Annual Financial Statement	16
• Club Membership List	16
NZHRA Executive Committee Meetings	16
• General Meetings	16
• Special General Meetings	17
• Attendance	17
NZHRA By-Laws	17
• General	17
• National Event Funding	17
• Zone Meetings	18
Forming an Affiliated NZHRA Club	18
• Requirements	18
NZHRA National & Provincial Events	19
• Introduction	19

National & Provincial Rod Runs	20
• NZHRA	20
• Pre Event	20
• One Month Pre Event	20
• Criteria for Determining Awards, Overseas Entrants, Driving Events, Points Collation & Prize Giving	21
• Arrival at Event	21
• Event Safety Plan	21
• Post Event	21
National and Provincial Hot Rod Shows	21
• Show Regulations	22
Closed Road 1/8 Mile Street Drags	22
Rules & Procedure for Sanctioning Events	23
• Sanctioning	23
• Application	23
• Requirements	23
• Shows	23
• Rod Runs	24
• Out of Zone Events	24
• Affiliation & Compliance	25
• Day Affiliation	25
• Closed Road Street Drags	25
• Sprints, Grass-Khana and Street-Khana	25
• Application Procedure for Sanctioning of Events	25
• Electronic Sanctioning form	25
• Manual Sanctioning Form	26
Vehicle Certification	27
• Background	27
• The New Zealand Car Construction Manual (CCM)	27
• NZHRA Fender Exemption	28
• Eligibility	28
• Application	29
• Rules of Use	29
• Revocation	29
• NZHRA Occupant Protection Exemption	30
- Introduction	30
Vehicles Required to be Fitted with a Roll-Cage and Full-Harness Seatbelt	30
• Initial	30
• Renewal	31
• Revocation	31
Design Approval Application	31

CONTACTS

NZHRA Office

Postal PO Box 454, Tauranga 3144

Physical Level 1, 6 Aerodrome road, Mt Maunganui 3116

Phone +64 7 5757606

Email nzhra@hotrod.org.nz

Website www.hotrod.org.nz

Meet the Team

President, Zone Directors and Office Staff

<https://hotrod.org.nz/meet-the-team>

ZONE MAP OF NEW ZEALAND & link to NZHRA Club listings for each Zone

Zone 1 – Northland

https://hotrod.org.nz/clubs-and-members?zid=1#club_top

Zone 2 – Auckland

https://hotrod.org.nz/clubs-and-members?zid=2#club_top

Zone 3 – Waiakto / Bay of Plenty

https://hotrod.org.nz/clubs-and-members?zid=3#club_top

Zone 4 – Taupo

https://hotrod.org.nz/clubs-and-members?zid=4#club_top

Zone 5 - Taranaki

https://hotrod.org.nz/clubs-and-members?zid=5#club_top

Zone 6 – Hawkes Bay / Gisborne

https://hotrod.org.nz/clubs-and-members?zid=6#club_top

Zone 7 – Wellington / Wairarapa

https://hotrod.org.nz/clubs-and-members?zid=7#club_top

Zone 8 – Nelson / Marlborough / Westport

https://hotrod.org.nz/clubs-and-members?zid=8#club_top

Zone 9 – Canterbury / Greymouth

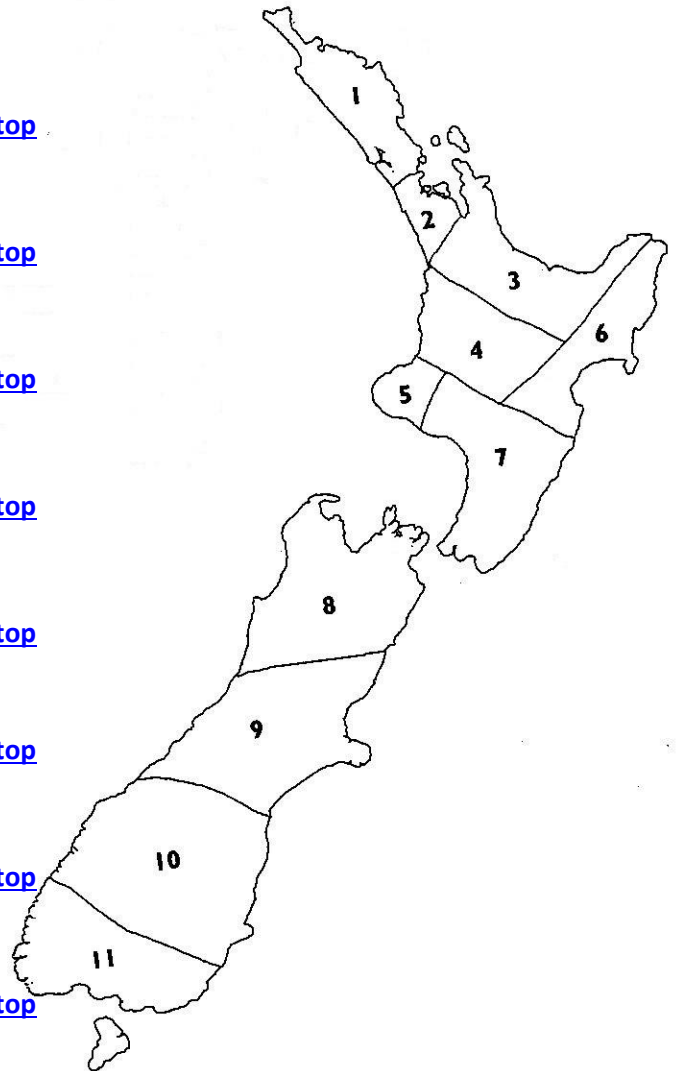
https://hotrod.org.nz/clubs-and-members?zid=9#club_top

Zone 10 – Otago

https://hotrod.org.nz/clubs-and-members?zid=10#club_top

Zone 11 – Southland

https://hotrod.org.nz/clubs-and-members?zid=11#club_top



Refer to NZHRA website, Meet The Team for Zone Director contact details

<https://hotrod.org.nz/meet-the-team>

INTRODUCTION

Beginnings

The New Zealand Hot Rod Association Inc, known as NZHRA became an Incorporated Society on the 30th of November 1961. The Association fosters and promotes safe Hot Rodding throughout New Zealand, through its member clubs forming a National network of enthusiastic members, who share a common interest of unique and individual vehicles.

Today the NZHRA has over 109 Member Clubs with a total membership of well over 4,000 members. In addition, it has a Junior Membership for interested children up to driver license age and membership is free. To date over 400 Junior Members belong. Once they have graduated from Junior Membership, they can join a Member Club as an Intermediate Member until they turn 20 when they become an adult member. Intermediate membership is half the adult membership fee but can enjoy all the member benefits of an adult member.

Refer to NZHRA website, Forms, Downloads for Fee Schedule
<https://hotrod.org.nz/downloads>

The scope of vehicle interest within NZHRA is wide ranging, and likewise there are a number of varied leisure and competition activities engaged in by members.

MISSION STATEMENT

“The New Zealand Hot Rod Association Inc. is dedicated to encouraging and enhancing it’s members participation and enjoyment of safe Hot Rodding and its related activities, to foster the development, achievement and success gained through involvement with unique and individual automobiles and, in doing so positively promoting the sport of Hot Rodding to those outside of our organisation.”

COPYRIGHT (2024): No material in this book may be reproduced without written permission of NZHRA.

A Brief History

Organised hot rodding came to New Zealand in November 1961 when New Zealand Hot Rod Association (Auckland) was incorporated. A group of motoring enthusiasts in Auckland, including Bill Mudgeway, had been concerned that young people, cruising the streets of Auckland at nights, were giving motor sport a bad reputation. They approached some hot rodders with the idea of helping them set up an organisation. After several meetings Auckland Hot Rod Club was formed and incorporated. From this club a group of people, including Roger Sharpe as President, formed New Zealand Hot Rod Association Inc.

New Zealand hot rodding has its roots in the post war United States when drag racing and modified vehicles became popular, and movies, songs and magazines spread the car culture beyond USA. Young New Zealanders started modifying old cars, and if they couldn't afford American cars, they used whatever was available including Morris Minor's, Austin A40's or Mark 3 Zephyr's. Some budding rodders formed groups such as Eilerslie Hot Heads in Auckland, Rodbenders in Christchurch and Conrodders in Dunedin, while others just met up on the main street of towns around New Zealand and cruised.

NZHRA, with just one club in 1961, began promoting organised hot rodding. In 1962 Hamilton Hot Rod Club became the second club to affiliate. By the beginning of 1967 10 clubs were affiliated. Then in 1967 the first NZHRA National Show was held in Wellington, organised by Wellington Hot Rod Club. It was covered in newly established *NZ Hot Rod* magazine edited by Rob Campbell, a previous president of NZHRA. All of which contributed to a raised awareness of organised hot rodding. NZHRA executive members travelled around clubs helping groups set up and by the beginning of 1972 Ralph Wright, NZHRA President at the time, was able to announce that 21 clubs were affiliated. By the end of 2011, the fiftieth anniversary of NZHRA, there were 100 clubs with around 3000 members and by the sixtieth anniversary in 2021 there were 109 clubs with around 4000 members.

At the AGM in 1970 a South Island sub-committee (SISC) was formed to help run the clubs in the South Island, with Bob Roper being the President of this sub-committee. 1970 also saw the introduction of rod runs (formerly called rallies) and the first NZHRA National Rod Run was held in Taupo in 1973. In 1990 the South Island sub-committee was abolished and NZHRA re-organised the clubs into 11 zones. Zone Directors were elected to represent clubs in their zone, instead of each club travelling to the AGMs as they had previously. At this time New Zealand Drag Racing Council was established as a separate entity and became the group responsible for ¼ mile drag racing in New Zealand.

A challenge for NZHRA during the early 1990s was the introduction of laws aimed at improving the safety of modified vehicles. Tony Johnson, then president of NZHRA, became a driving force, working to put regulations into place that would ensure the continued existence of modified vehicles, which included the introduction of a Code of Construction manual in 1992, now known as The New Zealand Car Construction Manual.

NZHRA represents the members as a parent body, fostering and promoting the development, achievement and success of hot rodding, ensuring a secure future for the sport. The challenge is to also encourage and celebrate individuality, ingenuity, creativity, self-reliance and freedom of expression that is part of being a hot rodder.

The Present and Future.

Today's active Hot Rod enthusiast is not the often perceived young man/woman of many years ago. Performance and individuality remain integral with Hot Rodding in this new millennium. So too is refinement, detail, use of sophisticated and technologically-advanced componentry and construction methods, and innovative styling.

The original vehicles from which the finished product evolves are still the same as they were over half a century ago, although many are now fibreglass replicas. The componentry used in many cases is also of a modern, high standard in order to comply with the stricter standards required of all road vehicles.

While young people are still involved, and we hope always will be involved, the average age of members of the NZHRA is in the mid-40's - 50's region with a significant proportion of members in their 60's and 70's. Partners and children are a big part of the Hot Rodding scene now in New Zealand just as they are worldwide. Hot Rodding events are typically centered around catering for the family.

Hot Rodders today come from all walks of life, most are technically minded, and enjoy sharing ideas and learning from others like themselves, as in any other group or society. They also enjoy displaying their vehicles in order to enable others to share in their enthusiasm and affection for unique and individual motor vehicles.

Vehicle Profile

Hot Rodding is perhaps a culture as well as a description of vehicle type, and a definition will vary from owner to owner. The most popular definition of a Hot Rod would be "a modified vehicle of American origin, originally manufactured prior to 1949".

NZHRA Members constitute one of the largest group of special interest and classic vehicle owners in New Zealand. The vehicle types range from 1920's style cars such as Model-T Fords to modern day vehicles. Most have been modified in some way to reflect the taste and style of the owners, however in more recent years many members have moved toward the trend of restoring American 1950's and 60's classic vehicles.

Whilst the cost can be high, and thousands of hours can be committed to a project, an entry level "Rod" can be purchased or built up with minimal cost if its creator plans and builds to a realistic budget and is prepared to learn skills by doing as much of the work as possible themselves.

Events and Activities

NZHRA events and activities range from casual club picnics to National events requiring large budgets.

Each year Hot Rod Clubs participate in various community displays and events, and support many worthy charitable trusts and organisations. Hot Rod runs can be likened to rallies, where touring stages on public roads lead to sections where off-road games involving driving skill take place, along with games and entertainment for children.

Hot Rod displays and shows ranging in duration from a few hours to four days take place in various centers throughout New Zealand.

Drag Racing took its roots from Hot Rodding, and remains closely associated today. The New Zealand Drag Racing Association Inc. (NZDRA) and International Hot Rod Association New Zealand (IHRA) are sister organizations to NZHRA. While NZDRA and IHRA are responsible for 1/4 mile events, NZHRA administers events at temporarily closed road courses of 1/8th mile.

Like all NZHRA driving skill and speed events, these events are always conducted in a safely controlled environment. They are all overseen by a national network of Official Area Stewards and Scrutineers who apply and enforce the rigid vehicle, participant, and spectator protection requirements set down within the rules of the NZHRA.

All sanctioned events are covered by Public Liability Insurance and are approved by a network of elected Zone Directors who co-ordinate the list of events nationally with the NZHRA Office.

Vehicle Insurance

Insurance at special competitive rates are available to members of NZHRA for all vehicle types irrespective of the level of modification through a nominated insurance company.

Members wishing to take advantage of this should go to the Members Benefit page on the website <https://hotrod.org.nz/member-benefits> for further information.

Rodder Help List and Merchandise

Refer to <https://hotrod.org.nz/member-benefits> for the Rodders Help List

Refer to <https://hotrod.org.nz/products> for merchandise for sale

NZHRA ADMINISTRATION & PERSONNEL

NZHRA Policies

The policies of The New Zealand Hot Rod Association Inc. are those rules and regulations contained in this handbook/rulebook.

Constitution

The NZHRA has a constitution that reflects the needs and pressures of the society we live in today and provides the necessary flexibility to enable growth within the sport, and to allow the changes in direction undertaken by the Association.

Refer to NZHRA website to download the Constitution in full <https://hotrod.org.nz/home>

Office Administration

The management and day to day running of the Association is carried out by the President and Office Administrator, within the parameters set by the elected Executive Committee.

NZHRA President

Position of President is nominated and can be put forward by any member club but the nominee must come from within the current Executive. Once elected through due process at the AGM, shall hold office for two years but be eligible to stand for re-election.

Refer to NZHRA website to download the Constitution, Section C Governance and Management of NZHRA, #20 The President <https://hotrod.org.nz/home>

Refer to NZHRA website, Meet The Team for Executive Committee
<https://hotrod.org.nz/meet-the-team>

Past President

- (1) Ensure a smooth transition to the new President.
- (2) Serve a term of two years or until a new President is appointed.
- (3) Provide necessary technical knowledge.
- (4) Assist at National level.
- (5) Be available to give advice.
- (6) Be part of Executive but not have voting rights.

Vice Presidents

There are two Vice Presidents nominated by the Executive Committee from members of the Executive Committee.

One from each of the North and South Islands.

Their main task shall be to assist and support the President and act for him/her in his/her duties in his/her absence.

Refer to NZHRA website to download the Constitution, Section C Governance and Management of NZHRA, #21 Vice Presidents <https://hotrod.org.nz/home>

Executive Committee

The Executive Committee of NZHRA is made up of one elected official representing each 'Zone' in New Zealand and known as Zone Directors. They will be elected to office every second AGM or when vacancies occur and will hold office for two years until the end of that AGM, at which time they will be eligible for re-election. They are elected by all clubs within the Zone they represent. As there are 11 Zones, the 12th Executive member is the President who is also a nominated official which then forms a true national representation. Each Zone Director must both report and be directly answerable to the Association and the Member Clubs and their Zones.

Most members of the Executive Committee additionally hold a portfolio of a specific area of Association business.

Refer to NZHRA website 'How to' page for 'what is involved in being a Zone Director'? <https://hotrod.org.nz/how-to>

Refer to NZHRA website to download the Constitution, Section C Governance and Management of NZHRA, #16-23 <https://hotrod.org.nz/home>

Each Zone Director (Executive Committee Member) shall:

- (1) Convene and chair a meeting of club representatives in his/her Zone prior to each Executive Committee meeting in order to raise any issues or source opinion and advice as required by member clubs.
- (2) Provide sanctioning advice and approval and further oversee all events within their respective Zone in conjunction with the Area Steward.
- (3) Make themselves available to attend a monthly meeting of any Member Club in their Zone if requested.
- (4) Ensure all rules, regulations and decisions of the Association are strictly adhered to at all times by members of the Association.
- (5) Preside over any extraordinary meeting within the Zone and report all minutes thereof to the Association within one month of any such meeting.
- (6) Arbitrate over any dispute within the Zone between members or Member Club on behalf of the Association and report to the Association on all decisions resulting from such arbitration. Refer to NZHRA website to download the Constitution, Section F Disputes, #37-42 <https://hotrod.org.nz/home>
- (7) Have a casting vote in the event of a tied vote on any voting decision within the Zone.
- (8) Attend all meetings as directed by the Association.
- (9) Hold office for a minimum of two years.

In addition, the Zone Director shall:

- Be totally dedicated to the sport
- Be of good standing in the community
- Have a thorough knowledge and understanding of the rules and regulations of the Association.
- Be prepared to attend all necessary meetings.

Refer to NZHRA website to download the Constitution, Section C Governance and Management of NZHRA, #19 Election of Executive Members <https://hotrod.org.nz/home>

Refer to NZHRA website, Meet the Team <https://hotrod.org.nz/meet-the-team>

Executive Membership Fees

The Executive MUST be currently affiliated to enable them to conduct business and have voting rights at 'official' NZHRA Annual General Meetings and NZHRA Executive Committee Meetings. To allow for this at the crossing over of the end of the financial year (30 June) and start of new financial year (1 July), NZHRA will pay the Executive Members Club Registration fee and their Membership Affiliation fee. Once the Club has paid their invoice for start of new financial year (1 July) the Club Registration fee and Executive Membership Affiliation fee will be reimbursed to NZHRA.

Area Stewards

Area Stewards are appointed by NZHRA (usually by recommendation from club) to operate in their respective zone (refer to map page 4). Once Area Stewards have been appointed their duties will be:

- (1) To observe sanctioned competition events and shall report on the same to NZHRA on the relevant Area Steward Report.
Refer to NZHRA Website 'How to' page for 'Area Steward Report Form' <https://hotrod.org.nz/how-to>
Must send a copy of the report to the host club and retain a copy. This applies to 1/8 mile closed road drag meetings on closed public roads, other limited competition venues and any other driving events which require sanctioning by NZHRA. The written report should contain details of the meeting the Area Steward presides over, giving times such as when scrutineering begins and ends and when racing begins and ends etc. It should also contain the Area Steward's impression of the running of the events and of the racers and officials conduct. An estimate of competitors is also required along with an estimate of the public attendance. It is the Area Steward's responsibility to see that fire precautions are adequate, that an ambulance is in attendance, track cleaning apparatus is on hand and also a tow truck.
- (2) Advise all participants of NZHRA policy, rules and procedures and give an interpretation for that event if the subject is not already covered in the current NZHRA Handbook/Rulebook. This means that the Area Steward should know thoroughly all procedures, day licensing, protests and Risk Management/Safety Plans. Should a

problem arise which is not already covered in the NZHRA Handbook/Rulebook, it will be the Area Steward's responsibility to give an interpretation that answers the problem. The Area Steward should also make it his/her responsibility to find out if there are any local rules of the strip, street or grass area being used. He/She will use this knowledge to ensure that the host club enforces any such rules.

- (3) Arbitrate in any dispute and deliver a finding on the facts available to NZHRA. This covers all minor disputes that do not reach formal protest procedure. All disputes should be noted and must be written into the Area Steward's Report along with his/her finding on the matter.
- (4) Receive and investigate all formal protests and deliver findings on the spot if possible. Should a formal protest reach the Area Steward that has not already been settled between the aggrieved and the aggressor, it will be the Area Steward's responsibility to deliver a finding that is acceptable to both parties. Should it be that the situation is such that either party does not accept the Area Steward's ruling, it is the protesters right to appeal against the Area Steward's finding to NZHRA. The Area Steward must accept and act on any formal protest handed to him/her as long as the protest is in writing, accompanied by any relevant fee.
- (5) Report in full to NZHRA on any accidents or upsets occurring at any NZHRA sanctioned event. The Area Steward must immediately impound any cars involved in an accident or upset and all vehicles involved must be taken to a roped off area away from other activities, where they must be rechecked by scrutineers or suitably qualified persons. In event of a serious accident causing injury or death, the Area Steward must inform the Police and the NZHRA President or NZHRA Office immediately. Any findings by the above mentioned personnel must be delivered to the Area Steward in writing, who in turn must forward all information to NZHRA. The Area Steward at his/her own discretion may advise NZHRA on what particular course of action to follow after such an upset.
- (6) Appoint other officials as he/she may require to assist in the running and overseeing any event e.g., the Area Steward may need to appoint various people from affiliated clubs to handle license applications etc.
- (7) The Area Steward must also ensure that the conditions of the Risk Management/Event Safety Plan where applicable are adhered to.
- (8) Any other duties as directed by NZHRA.

Area Steward Jurisdiction

All club officials at an NZHRA sanctioned event are answerable to the Area Steward who is directly responsible to NZHRA for the safe running of the meeting and/or its cancellation due to safety reasons. An Area Steward has the power to veto any decisions made on the day by any organiser or official on the day.

Refer to NZHRA website, Forms, Downloads for Drag Racing Rulebook
<https://hotrod.org.nz/downloads>

Refer to NZHRA website, Forms, Downloads for NZHRA Street Drags Entrants Quick Check Entry List
<https://hotrod.org.nz/downloads>

NZHRA ANNUAL GENERAL MEETING

Annual General Meeting

The Association AGM is held in November each year and is called by the NZHRA office giving due notification to all member clubs.

The Association President is the Chairperson, but should the President be unavailable the meeting will appoint an Executive Committee member to stand in this position.

The AGM shall follow the procedure as laid out in Section D Meetings in the Constitution.

Refer to NZHRA website to download the Constitution, Section D Meetings, #24-28 <https://hotrod.org.nz/home>

AGM Visitors

Any Club member may attend the Association AGM as an observer providing, they notify the Association in writing of their intention 30 days prior to the meeting.

A member Club or individual member attending the AGM does not have any voting rights and will meet own costs to attend the meeting.

Speaking time for non-Executive members shall be at the discretion of the Chairman. Visitors when present would be expected to leave the meeting at the conclusion of general business.

Remits

The procedure and time-frame for submitting Remits shall be:

- (1) April, call for Remits.
- (2) June, return of Remits to respective Zone Director for Executive Committee meeting.
- (3) July/August, circulate Remits to clubs for voting.
- (4) Zone Directors are available to ensure that Clubs understand the remits.
- (5) Club Remit votes returned to the Zone Director two weeks prior to the AGM.
- (6) At the AGM all votes collated.
- (7) All passed Remits become effective immediately and if any are Constitutional changes the NZHRA Constitution must be amended, and a copy forwarded to the Registrar of Incorporated Societies.

Refer to NZHRA website to download the Constitution, Section G Alterations to or Replacement of the Constitution, Winding Up and Related Matters, #43, Alterations to or Replacement of the Constitution <https://hotrod.org.nz/home>

Life Membership

Nominations for Life Membership to the Association shall be called for each year from member Clubs.

Nominations can be for both past or present Members.

Life membership will only be bestowed upon those nominees who have performed outstanding service to the Association and/or the sport of Hot Rodding.

The procedure for and time-frame for submitting Honorary Life Membership nominations shall be:

- (1) April, call for Honorary Life Membership nominations.
- (2) June, return nominations to NZHRA office for Executive Committee meeting.
- (3) July/August, circulate Honorary Life Membership nominations to clubs.
- (4) Clubs return any objections with valid reason in writing to the NZHRA office two weeks prior to the AGM.
- (5) At the AGM all Honorary Life Membership nominations will be discussed and ratified.

Refer to NZHRA website to download the Constitution, Section B Membership of NZHRA, #10, Life Membership <https://hotrod.org.nz/home>

Should the nominee not meet Life Membership criteria, or Life Membership is not awarded, they will be considered for Recognition of Services to Hot Rodding (RSH) or Recognition of Services to Zone (RSZ).

RSH Award (Recognition of Services to Hot Rodding)

Nominations for RSH Award shall be called for every five years from member Clubs.

Nominations can be for both past or present Members for Recognition of Services to Hot Rodding.

The procedure for and time-frame for submitting RSH Award nominations shall be:

- (1) April, call for RSH Award nominations.
- (2) June, return nominations to NZHRA office for Executive Committee meeting.
- (3) July/August, circulate RSH Award nominations to clubs.
- (4) Clubs return any objections with valid reason in writing to the NZHRA office two weeks prior to the AGM.
- (5) At the AGM all RSH Award nominations will be discussed and ratified.

Refer to NZHRA website to download the Constitution, Section B Membership of NZHRA, #11 Recognition of Services to Hot Rodding <https://hotrod.org.nz/home>

RSZ Award (Recognition of Services to Zone)

Nominations for RSZ shall be called for each year from member Clubs. There will be one per Zone.

Nominations can be for both past or present Members for Recognition of Services to Zone.

The procedure for and time-frame for submitting RSZ Award nominations shall be:

- (1) April, call for RSZ Award nominations.
- (2) June, return nominations to Zone Director.
- (3) Zone Director to call a Zone meeting to discuss and vote on nominations.
- (4) At the AGM all RSZ Awards will be ratified.

Refer to NZHRA website to download the Constitution, Section B Membership of NZHRA, #12 Recognition of Services to Zone <https://hotrod.org.nz/home>

Release of Information

Each member Club will annually be required to sign a Release of Information form allowing the Association to receive and issue any and all information in reference to member Clubs and the Association as it deems necessary within the terms and condition contained in Section E Administrative Matters of the Association Constitution.

Refer to NZHRA website to download the Constitution, Section E Administrative Matters, #35 Privacy <https://hotrod.org.nz/home>

Financial Year and Adoption of Annual Financial Statement

The Association financial year will commence on the first day of July in each calendar year and end on 30 June in the following calendar year.

At the conclusion of each financial year a set of Annual Accounts of the Association will be prepared and audited by a Chartered Accountant and a copy provided to each member Club once adopted at the AGM.

Club Membership List

Each year in conjunction with payment of the required Association Club and Member affiliation fee as per the Levies & Fees schedule, each Club Secretary is to provide a complete list of all current Financial Members, their addresses and where possible, contact phone numbers.

Refer to NZHRA website to download the Constitution, Section B Membership of NZHRA, #9, Club Membership Register <https://hotrod.org.nz/home>

NZHRA EXECUTIVE COMMITTEE MEETINGS

General Meetings

The Executive Committee meets on a regular basis generally in the months of March, June/July and November. The November Executive Meeting usually held in conjunction with the Association's Annual General Meeting (AGM).

The purpose of the Executive meetings are:

- (1) To enable and discuss any and all issues of Association business as a result of Zone meetings or member Club delegates held prior to each Executive meeting.
- (2) To handle the forward planning, management, promotion and everyday operations for the wellbeing of the Association.

In general, meetings are held in a main centre to keep flight costs down and can easily be convened in any of the 11 NZHRA Zones should an invitation or any other relevant reason arise.

Refer to NZHRA website to download the Constitution, Section D Meetings, #26, General Meetings <https://hotrod.org.nz/home>

Special General Meetings

Additional Executive Committee meetings can be convened for any necessary reason under the terms of the Constitution.

Refer to NZHRA to download the Constitution, Section D Meetings, #27, Special General Meetings <https://hotrod.org.nz/home>

Attendance

Any member Club or individual member may attend an Executive Committee meeting or Special General meeting providing prior notice of this intention is forwarded in writing to the Association's head office 30 days prior. All costs to attend are born by the visitor.

Non Executive attendees do not have voting rights but can address the meeting at the discretion of the Chairperson.

NZHRA BY-LAWS

General

Items contained in this section, while not included in the Constitution are none the less considered to be rules and policies put in place either by Executive Committee decision or by remit at an AGM and as such are to be strictly adhered to by all financial Member Clubs and their Members.

In the event of any of the rules and regulations contained in this Handbook/Rulebook contradicting the current Constitution of the New Zealand Hot Rod Association Inc. the Constitution shall be the correct ruling.

National Event Funding

A grant is made available to the hosts of the National Show and the Street Rod Nationals Rod Run, one of up to \$15,000 each annually. Application for the grant must be made in

writing on Club letterhead and signed by no less than three financial Club Committee members and to be accompanied with a proposed budget.

The following conditions shall be:

- (1) The funds must be used only for staging the event (no individual may personally benefit as set out in the Incorporated Societies Act).
Refer to <https://is-register.companiesoffice.govt.nz/help-centre/running-your-incorporated-society/restrictions-on-money-making-activities/>
- (2) The funds may also be used for such things as trophies, prize money, travel money and discounts provided all participants have an equal opportunity to benefit.
- (3) Should for any reason the event be cancelled after the grant is paid the money must be returned to NZHRA in its entirety (unless otherwise agreed by the NZHRA Executive)
- (4) The organizing club will use NZHRA in the naming of the event in advertising and follow the NZHRA rules and guidelines for holding a NZHRA National Show or Street Rod Nationals Rod Run.
Refer to NZHRA website, Forms, Downloads for National Show and Street Rod National Rod Run Guidelines <https://hotrod.org.nz/downloads>
- (5) The organizing club will provide NZHRA a full set of accounts (reviewed by an accountant), signed off as true and accurate record no more than three months after the event.

Zone Meetings

Zone Directors can call Zone meetings with delegates of the Clubs within their respective Zone throughout the year.

It is the Zone Directors responsibility to:

- (1) Advise Clubs of the meeting date and venue, record minutes of these meetings and supply each Club and the NZHRA Executive with a copy and forward to NZHRA any information questions or otherwise submitted by member Clubs.
- (2) Keep a register of delegates attendance.

It is each Clubs responsibility to:

- (1) Ensure that the Zone Director is aware of their delegates name, address and phone number.
- (2) To send a delegate to every Zone meeting or if he/she is unable to attend to ensure a replacement who is capable of reporting back to their Club.

FORMING AN AFFILIATED NZHRA CLUB

Requirements

Below are listed the requirements to start a Hot Rod Club and become affiliated to NZHRA.

- (1) The minimum number of members required is 10 for the Club to become an Incorporated Society however, to become a Member Club of NZHRA you must have 15 financial members.
- (2) A meeting of these members must be called at which the election of Officers of the Club must be conducted. The Officers required are President, Secretary, Treasurer and Committee members.
- (3) Minutes must be kept of this and all subsequent meetings.
- (4) A Constitution must be drawn up to suit the needs of the particular club.
Refer to Incorporated Societies website for a Constitution Builder <https://is-register.companiesoffice.govt.nz/help-centre/starting-an-incorporated-society/constitution-builder-tool/>
- (5) The club should then start the process of becoming an Incorporated Society under the Incorporated Societies Act 2022.
Refer to Incorporated Societies website <https://is-register.companiesoffice.govt.nz/help-centre/starting-an-incorporated-society/before-you-set-up-a-society/>
- (6) A bank account should be arranged in the name of the Club with two people plus a third person for back up for transactional authorisations.
- (7) A PO Box number should be obtained in the name of the Club.
- (8) Each Member Clubs AGM should be held at some point prior to June 30th each year in order that Club fees may be collected in time to pay NZHRA affiliations due by July 1st each year.

Once the above requirements have been completed the Club concerned can then apply to NZHRA for affiliation. Clubs within the Zone that the new Club will be based are contacted by their Zone Director who will convene a meeting with delegates from existing Clubs and representatives of the new Club. If there are no serious objections to the new Club being affiliated, the Zone Director will advise the NZHRA office to forward all relevant information to the new club.

Refer to NZHRA website to download the Constitution, Section B Membership of NZHRA, #5-9 <https://hotrod.org.nz/home>

Refer to NZHRA website, Forms, Downloads for Fee Schedule and payment details <https://hotrod.org.nz/downloads>

NZHRA NATIONAL & PROVINCIAL EVENTS

Introduction

This section refers to NZHRA National & Provincial events such as the National Rod Run (Street Rod Nationals Rod Run) and National Show (NZHRA National Show). It can also be used as a guideline for similar Provincial events in conjunction with the relevant conditions outlined in the Event Sanctioning section.

Guideline material on the organising and promoting of these events is available to all member Clubs by downloading a copy of the NZHRA Street Rod National Guidelines and NZHRA National Show Guidelines.

Refer to NZHRA website, Forms, Downloads for National Show and Street Rod National Rod Run Guidelines <https://hotrod.org.nz/downloads>

At no time will the Association allow a conflict of dates with National events unless permission is granted by the National Event host club. It is therefore recommended that any Clubs anticipating staging such an event, contact their Zone Director at an early stage so that every assistance can be provided.

NATIONAL & PROVINCIAL ROD RUNS

The NZHRA Street Rod Nationals are held once per year.

NZHRA

The following are the primary responsibilities of NZHRA toward the NZHRA Street Rod Nationals:

- (1) Preliminary work will be carried out through the NZHRA Office.
- (2) Responsibility during the event will be handled by the Zone Director and any other Executive Committee members in attendance.

Pre Event

Once sanctioning application has been received (at least 18 months prior to event – see sanctioning procedures section) the Association shall:

- (1) Ensure satisfactory sanctioning documentation and appropriate fees have been forwarded. This should be in accordance with the 'Sanctioning Procedures' section of this Handbook/Rulebook.
- (2) Host Club(s) to download NZHRA Street Rod National Guidelines.
Refer to NZHRA website, Forms, Downloads for Street Rod National Rod Run Guidelines <https://hotrod.org.nz/downloads>
- (3) Judging procedure is in the above guidelines.

One Month Pre Event

- (1) Office to receive entrant list from host Club(s) (with vehicle registration numbers) to check affiliation and vehicle certification details.
- (2) Arrange for entry and accommodation if needed for NZHRA's President or in the Presidents absence the Vice President.
- (3) Zone Director to arrange for the NZHRA site to be available at a mutually satisfactory location.

- (4) Provide event hosts with driving event scrutineering forms. (Tony looking into drafting up form)
- (5) Office to obtain, prepare and engrave where necessary to update recent winners' details for next event all NZHRA trophies.

Criteria for Determining Awards, Overseas Entrants, Driving Events, Points Collation & Prize Giving

Refer to NZHRA website, Forms, Downloads for Street Rod National Rod Run Guidelines
<https://hotrod.org.nz/downloads>

Arrival at the Event

- (1) Check recently affiliated entrants against updated Member Affiliation lists.
- (2) Be available to assist in checking vehicles certification status.

Note: All vehicles must carry current registration and warrant of fitness and certification or stock stickers where applicable.

Event Safety Plan

Host Club must complete and have approved their own Event Safety Plan before sanctioning can be completed and a copy forwarded with the sanctioning request. It must be adhered to, and a copy should be available at all relevant events.

Post Event

At the conclusion of the event, it will be the responsibility of NZHRA to:

- (1) Ensure that all result lists are correct and completed.
- (2) Complete any contractual agreements with the host club(s) in terms of NZHRA input etc.
- (3) Receive from host club a complete Financial Report on the promoted event.

NATIONAL AND PROVINCIAL HOT ROD SHOWS

Any number of Provincial Shows can be held in any one year throughout the country.

Clubs presenting these shows may delete classes as they see fit but may not add to them and may also restrict entries to certain types of vehicles or years (e.g. Pre 49 etc.) however these restrictions must not be detrimental to the sport and or considered to be so by NZHRA, sanctioning may not be granted.

The NZHRA National Show is held once a year and clubs presenting this show should remember that this is the prestige event of the year and must be arranged accordingly.

Vehicles are judged on a set of criteria set out on show judging sheets. These criteria are based on the concept of degree of difficulty.

To assist with the planning and operation of a successful show, NZHRA has compiled NZHRA National Show Guidelines. It outlines and provides examples of most aspects of organizing a show and may be especially helpful to first time Host Clubs.

Refer to NZHRA website, Forms, Downloads for National Show Guidelines

<https://hotrod.org.nz/downloads>

Show Regulations

- (1) All classes in the NZHRA National Show Guidelines must be catered for at NZHRA sanctioned National Shows. No restrictions on entry may be placed on this show except where vehicles are of an exceptionally scruffy appearance, or where they may not conform to the sport of Hot Rodding or maximum entries have been received.
- (2) Host Clubs are required to furnish the NZHRA Executive with an audited Financial Report of any National Show within a period of six months after the close of the event. NZHRA Executive has the discretion to make available these Financial Statements, along with a compendium of event planning and promotion to future hosts of the event if requested.
- (3) Host Clubs have the discretion to exclude the use of previously gained trophies to be included in vehicle displays. If this option is taken it must be clearly on all entry forms.
- (4) Vehicle entrant must be a current NZHRA member with the exception of vehicles entered into Competition Class where financial members of NZDRA and IHRA may also enter.

Refer to NZHRA website , Forms, Downloads for National Show Guidelines for the following

<https://hotrod.org.nz/downloads>

Show Classes

Organising a Show

Eligibility

NZHRA Show Judges & Responsibilities

Show Judging Sheets

Head Judges Responsibilities – Before the Show, During the Show, Interpretations and Protests.

CLOSED ROAD 1/8 MILE STREET DRAGS

Refer to NZHRA website, Forms, Downloads for Drag Racing Rulebook and NZHRA Street Drags Entrants Quick Check Entry List <https://hotrod.org.nz/downloads>

RULES & PROCEDURE FOR SANCTIONING EVENTS

Sanctioning

Some of the many benefits of sanctioning include:

- (1) To provide and ensure protection through Public Liability Insurance.
- (2) To ensure that all events are run under the same set of rules and conditions providing equality between events for competitors.
- (3) The sanctioning process reduces the chances of problems resulting from a given event and the resultant perception by the public toward the sport.
- (4) Prevents the clashing of events at the same time, especially within a close proximity.
- (5) Enables all Clubs to be aware of various events taking place around the country.
- (6) Enables all affiliated club members who hold a Fender Exemption to have an entry in their log book signed off.
- (7) In overall view, to maintain the integrity of the sport as a whole.

Application

Where possible lead time required for Sanctioning of events is:

- | | | |
|-----|-------------------------------------|-----------|
| (1) | National Shows and Rod Runs | 18 months |
| (2) | Provincial Shows and 1/8 Mile Drags | 3 months |
| (3) | All other events | 1 month |

Requirements

- (1) Only cars that are 'Certified' or have a NZHRA 'Stock' sticker may enter NZHRA sanctioned events. The only exception is at 1/8 mile Closed Road Street Drags – Refer to NZHRA website, Forms, Downloads for Drag Racing Rulebook
<https://hotrod.org.nz/downloads>
- (2) Only one NZHRA National Show and one NZHRA National Rod Run may be held each year.

SHOWS

The hosting Club(s) can apply in writing, on Club letterhead, signed by no less than three current affiliated Club Committee Members, for up to \$15,000 grant from NZHRA to help run the National Shows.

- (1) Show applications must include:
 - NZHRA in naming of Show
 - Date and duration of Show
 - Proof of availability of Show venue
 - Classes catered for
 - A copy of the event Entry Form
 - Current financial and physical resources of the Club
 - Estimated budget of Show including advertising
 - List of interested sponsors

- Number of vehicles catered for
 Details of trophies and prize money being offered
 Club intention for show and use of proceeds
- (2) The promoting Club(s) must arrange insurance on the venue and entries (NZHRA assistance available).
 - (3) It is the duty of the promoting Club(s) to ensure that entry forms are received from all Clubs at least four months prior to a National Show and 2 months prior to a Provincial Show.
 - (4) Event promoters must notify entrants of acceptance of entry at least six weeks prior to a Provincial Show.
 - (5) Entry fees must be refunded at the time notification is given of entry refusal.
 - (6) The promoting Club(s) has the right to state the cut-off date for entries.

ROD RUNS

Rod Runs as such do not attract a sanction fee, but sanctioning should always be applied as this automatically provides Public Liability cover within the terms of the NZHRA held policy and therefore very necessary.

If a Street, Grass or any Gymkhana is held in conjunction with the Run, then the fees as detailed in the Fees & Levies Schedule will apply.

Refer to NZHRA website, Forms, Downloads for fees & Levies Schedule

<https://hotrod.org.nz/downloads>

Clubs should sanction all events including Closed Club Events as this enables the Association to keep an up to date 'Coming Events Calendar' thereby avoiding where possible a clash of date with another event, especially within the same area.

Refer to NZHRA website, Events, for Calendar of Events <https://hotrod.org.nz/events>

All applications for National Rod Run sanctioning should include a copy of the promoting Clubs terms of entrant eligibility.

NOTE:

- (1) A 'Guide to Running the Street Rod Nationals' has been compiled.
Refer to NZHRA website, Forms, Downloads for NZHRA Street Rod Nationals Rod Run Guidelines <https://hotrod.org.nz/downloads>
- (2) Host Club(s), post event are required to furnish to NZHRA an audited financial report of the event within six months.

Out of Zone Events

Clubs intending on staging any events outside of their own Zone should first gain written approval from the Zone Director within whose Zone they intend staging the event before approaching their own Zone Director for sanction approval.

Affiliation & Compliance

- (1) It is the Host Club's responsibility to check all participants for member affiliations.
- (2) It is the Host Club's responsibility to check all participant vehicles for NZHRA Compliance Plates (Cert Plate or Disc) or Standard Vehicle Exemption Stickers (Stock Exemption Sticker).

Day Affiliation

Day Affiliations only apply to 1/8 Mile Closed Road Street Drags.

Closed Road Street Drags

Refer to NZHRA website, Forms, Downloads for Drag Racing Rulebook
<https://hotrod.org.nz/downloads>

Sprints, Grass-Khana and Street-Khana

Refer to NZHRA website, Forms, Downloads for Grasskana/Streetkhana Handbook
<https://hotrod.org.nz/downloads>

Refer to NZHRA website, Forms, Downloads for Grasskana/Streetkhana Circuit Map
<https://hotrod.org.nz/downloads>

Refer to NZHRA website, Forms, Downloads for Grasskhana/Streetkahan Safety Check Plan
<https://hotrod.org.nz/downloads>

Application Procedure for Sanctioning of Events

Sanctioning of Event Forms can be completed manually or by use of the electronic form (Club must contact their Zone Director for either form for Sanctioning).

NOTE: Refer to section Application of this Handbook/Rulebook for lead in time required for Sanctioning of events.

Electronic Sanctioning form

A request for sanctioning an event must first be made to the appropriate Zone Director either by phone or email and informing them of the type of event, the date it is proposed to hold the event, the venue and a contact name and phone number.

The Zone Director will initiate an 'invite' to the Club to complete the online sanctioning form.

The Club will then submit the form back to the Zone Director for signing off and submitting to the NZHRA office for processing. *Note: all areas must be completed in full. If not applicable type N/A.*

NOTE: The Club can attach any relevant paperwork including entry forms, flyers, safety management plan etc. to the electronic submission.

Provided there is no clashing of dates identified and payment of the fee has been received, the application is receipted by the NZHRA Office and will return a copy by email with copy of the Insurance Certificate and NZHRA logo to use for promoting the event. The event will also be posted on the NZHRA Events page as 'Sanctioned'.

Refer to NZHRA website, Events, for Calendar of Events <https://hotrod.org.nz/events>

NOTE: It is deemed that by entering the Zone Directors name and contact details, that this will be accepted as an electronic sign off.

It is deemed that by entering two Club Delegates names and contact details, both of whom must be aware that their names are on the form and be current affiliated club committee members, that this will be accepted as an electronic sign off.

Manual Sanctioning Form

A request for sanctioning an event must first be made to the appropriate Zone Director either by phone or email and informing them of the type of event, the date it is proposed to hold the event, the venue and a contact name and phone number.

The Zone Director will complete part 1) A) Event Details and part 1) B) Fees Payable and will email or post the manual form to the Club. The Club is required to complete part 2) A) ii) Indemnity by entering \$1,000 and part 2) B) Execution. Once completed the Club must email or post both the white and yellow copy back to the Zone Director for them to check and sign off.

NOTE: the two Club Members signing part 2) B) ii) must be currently affiliated and on the Club Committee.

The Zone Director will send both copies of the manual form to the NZHRA Office for receipting and processing.

Provided there is no clashing of dates identified and payment of the fee has been received, the application is receipted by the NZHRA Office and will return a copy to the host Club and Zone Director by email with copy of the Insurance Certificate and NZHRA logo to use for promoting the event. The event will also be posted on the NZHRA Events page as 'Sanctioned'.

Refer to NZHRA website, Events, for Calendar of Events <https://hotrod.org.nz/events>

VEHICLE CERTIFICATION

Background

As from the 1st January 1998 the Certification business side of NZHRA known as Vehicle Certification New Zealand (VCNZ), along with all other hobby car group schemes, was taken over by the Low Volume Vehicle Technical Association (LVVTA). This action was the result of a directive from the Land Transport Safety Authority (LTSA), now known as New Zealand Transport Agency (NZTA) which required a Quality Assured System on a one stop basis for all types of certifications. There have been a number of changes over the years but at present LVVTA now control the training of certifiers, writing of alternative LVV standards and represents all associations in Low Volume Vehicle matters to the NZTA. The NZTA now controls the processing of the certifications and the approval and auditing of certifiers.

As VCNZ and therefore NZHRA had been the most instrumental group in the formulation of the rules and procedures, for Low Volume Vehicle Certification as well as the major provider of vehicle certifications through its nation-wide network of Registered Certifiers, it is this format that has been adopted as the current Single Certification System now in place and the NZHRA continues to play a major role in the development and maintenance of the low volume scheme.

The New Zealand Car Construction Manual (CCM)

Formerly known as the Code of Construction/Hobby Car Manual.

It is a by-law of NZHRA that all 'Low Volume' vehicles first registered after November 1990 be certified. 'Retrospective' certification of earlier 'Low Volume' vehicles is NZHRA policy and a requirement of entry to any NZHRA Sanctioned event with the exception of 'Stock' vehicles which must be checked for 'compliance', 'an owners declaration completed' and a NZHRA Stock sticker affixed to the screen of the vehicle.

In order for the certification process to proceed correctly it is strongly advised that the person constructing the 'Low Volume Vehicle' or more specifically in our case a 'Hot Rod', purchase a copy of the 'CCM' (either through NZHRA office as a hard copy, or through LVVTA website as a free download or purchase hard copy). This manual contains all the information and construction details required as necessary to construct and/or modify a vehicle to the requirements of the LVVTA certification process. Register your manual to receive notification from LVVTA when updates are available. A list of certifiers can be found on the LVVTA website.

Refer to NZHRA website, Merchandise <https://hotrod.org.nz/products>

Refer to LVVTA website for shop <https://www.lvvtta.org.nz/shop/>

Refer to LVVTA website for list of certifiers <https://www.lvvtta.org.nz/contact.html#certifier>

NZHRA Fender Exemption

The application, issuing and renewal of a 'Fender Exemption' are handled by NZHRA and includes cars up to and including the production year of 1934.

Refer to NZHRA website, Technical Info for history and information

<https://hotrod.org.nz/technical-info>

Refer to NZHRA website, How To page for How Do I Apply for A Fender Exemption?

<https://hotrod.org.nz/how-to>

(NOTE: LVVTA state that two Club Committee Members signatures are required on the Club letter endorsing the application of their member for a Fender Exemption Initial. The NZHRA rule is three affiliated Club Committee Member signatures which is the rule to be abided by).

Once Fender Exemptions are issued a Renewal form will be emailed out to all holders prior to the annual expiry date of 31 August. They must be renewed each year by 31 August.

Refer to NZHRA website, Forms, Downloads for Fender Exemption Renewal Form

<https://hotrod.org.nz/downloads>

Refer to NZHRA website, Forms, Downloads for fee schedule for Initial and Renewal fee

<https://hotrod.org.nz/downloads>

Eligibility

Vehicles and owners meeting the following criteria may apply to the NZHRA for a Fender Exemption Authority Card by completing a Fender Exemption Initial Request Form.

Refer to NZHRA website, Forms, Downloads for Fender Exemption Initial Request form

<https://hotrod.org.nz/downloads>

- (1) The vehicle owner must have been a financial member of NZHRA for not less than one year and must remain a member for the duration of each year that the Authority Card is held. Should membership lapse, the Authority Card is automatically void.
- (2) The vehicle for which the Fender Exemption is issued must weigh no more than 2900lbs (1318kg).
- (3) The vehicles body-style for which the Fender Exemption is issued must have been first manufactured up to and including 1934.
- (4) The vehicle will be eligible to enter and/or compete in NZHRA Sanctioned events within the appropriate divisions for Fenderless vehicles.
- (5) The vehicle must have been certified under the LVVTA Certification program in order to be eligible for and NZHRA Fender Exemption.

Application

- (1) All requests for an Authority Card must be made on the Fender Exemption Initial Request Form, which is completed by the applicant in conjunction with the certifier signing the declaration on page 2 of the form.
- (2) A letter from the applicants NZHRA Club must be supplied to confirm the applicant's membership status and to endorse that the applicant is of sound character in the opinion of the Club. This must be on Club letterhead, dated and signed by three current affiliated Club Committee Members.
- (3) A photo of the vehicle must be supplied with the application.
- (4) Upon receipt of the correct fee paid by direct credit or complete credit card details on the Fender Exemption Initial Form, correctly completed form, approval by the NZHRA Fender Exemption Auditor and LVVTA an NZHRA Authority Card will be issued, which will be valid until the following 31 August when all such cards must be renewed.
- (5) Renewal application forms shall be completed and returned to the local Zone Director (relevant fee payable by direct credit or credit card, **note: cash will not be taken**) and correctly completed log book with no less than two 'official' events signed off – see back of logbook for events where it can be signed off.
NOTE: A letter must accompany the Renewal form with a reason if you have not had two 'official' events signed off. You may place your Authority Card on hold by putting your request in writing to the local Zone Director stating reason for 'hold'. A request in writing must be received annually at time of renewal if you wish to carry on with the 'hold'. There is no fee for placing your Authority Card on hold. Failure to apply or renew the 'hold' annually will automatically void the Authority Card.
- (6) The applicant must abide by the conditions under which the Fender Exemption is issued.

Refer to NZHRA website, Forms, Downloads for Fee Schedule and payment details
<https://hotrod.org.nz/downloads>

Rules of Use

Fenderless Vehicle Owners may not:

- (1) Drive in built-up heavy traffic areas during wet weather where possible.
- (2) Drive through road-works, or on gravel or any other surface at any speed or manner that may flick up stones, mud and debris to any other motorists or pedestrians.
- (3) Drive in any manner or place that may be a nuisance or cause concern to any other road users or pedestrians.

Revocation

- (1) Failure to adhere to the rules contained in the application/renewal form will result in an immediate revocation notice from the NZHRA Office, or in some cases may result in the Member receiving a written warning from NZHRA stating the specifics of

concern, and warning that further misconduct will incur immediate loss of exemption. Copies of warnings will be sent to the Members Club.

- (2) Any further breaches after a written warning has been issued will result in immediate revocation of the Exemption, by the NZHRA Executive.
- (3) In every case where a revocation is carried out, official notification must be forwarded to NZTA.

NOTE: Fender Exemptions are not transferable either to another vehicle or to another person.

NZHRA Occupant Protection Exemption

Approval and issue conditions of NZHRA Occupant Protection LVV Authority Card.

Introduction

Some street registered vehicles are also used to take part in organised drag racing events such as NZHRA Closed Road Drag Racing events, New Zealand Drag Racing Association Inc. (NZDRA) or International Hot Rod Association New Zealand (IHRA) Sportsman Drag Racing events. Under these organisation's rules of eligibility to compete, some vehicles are required to be fitted with a roll-cage and competition style 4, 5 or 6 point full-harness seatbelts for additional safety over and above the original vehicle manufacturer's safety systems because of the high speeds attained during the competition events. As these alternative forms of driver restraint are not recognized as one of the seatbelt types approved by NZTA Rule Seatbelts and seatbelt Anchorages 2002 (Rule 32011), this NZHRA Occupant Protection LVV Authority Card system allows for their installation and use when installed and used according to the technical requirements of the NZDRA and IHRA, for a vehicle that is operated by a person who holds a competition license and for which a competition logbook is issued.

Refer to NZHRA website, Forms, Downloads for Drag Racing Rulebook

<https://hotrod.org.nz/downloads>

Refer to NZDRA website for the NZDRA Rulebook <https://www.nzdra.co.nz/technical/rule-book>

Refer to IHRA website for IHRA Rulebook <http://www.ihra.co.nz/index.php>

VEHICLES REQUIRED TO BE FITTED WITH A ROLL-CAGE AND A FULL-HARNESSE SEATBELT

Refer to NZHRA website, Forms, Downloads for Drag Racing Rulebook

<https://hotrod.org.nz/downloads>

Initial

- (1) All applicants must apply through NZDRA or IHRA who will forward the completed form to the NZHRA Office for processing and issuing of the Authority Card.

- (2) The NZHRA Office will process the application and post the Authority Card direct to the applicant and email a copy to NZDRA or IHRA.

Refer to NZHRA website, Forms, Downloads for Fee Schedule and payment details
<https://hotrod.org.nz/downloads>

Renewal

- (1) All applicants must apply through NZDRA or IHRA who will forward the completed form to the NZHRA Office for processing and issuing of the Authority Card.
- (2) The NZHRA Office will process the application and post the Authority Card direct to the applicant and email a copy to NZDRA or IHRA.

Refer to NZHRA website, Forms, Downloads for Fee Schedule and payment details
<https://hotrod.org.nz/downloads>

Revocation

NZHRA reserves the right, and will exercise that right to immediately revoke any NZHRA Occupant Protection LVV Authority Card from any NZHRA, NZDRA or IHRA competitor who is found to have operated a vehicle in any way that may bring the NZHRA Occupant Protection LVV Authority Card system into disrepute, in order to protect the future of the NZHRA Occupant Protection system for the ongoing benefit and enjoyment of NZHRA, NZDRA and IHRA competitors who operate their dual-purpose race-road vehicles responsibly and considerately. In the case of revocation being carried out, official notification will be forwarded to NZTA and the New Zealand Police. The vehicle owner has the right to appeal the decision through the NZHRA complaints procedure. The NZHRA Executive Committee at their next quarterly meeting will consider any such appeals and provide the final determination.

NOTE: NZHRA Occupant Protection LVV Authority Cards are not transferable either to another vehicle or to any other person.

Refer to NZHRA website to download the Constitution, Section F, Disputes, #37-42
<https://hotrod.org.nz/home>

Design Approval Application

Refer to NZHRA website, Technical Info for information and fees
<https://hotrod.org.nz/technical-info>

The policies contained in this handbook/rulebook should be interpreted to benefit the majority of NZHRA affiliated Clubs and Members.